



Investigation Template

Dates/Times		
	Incident Date	
	Reporting Date	
	Incident Day of the Week	
	Incident Discovery Time (24-hour clock)	
	Incident Shift	
	Event timeline (reconstruction)	
Type of Incident		
	Diversion for personal use	
	Diversion for theft	
	Neglect	
	Exploitation	
	Tampering	
Life Cycle (Pick all that apply)		
	Prescribing	
	Procurement & Delivery	
	Storage & Security	
	Preparation & Administration	
	Documentation	
	Waste & Destruction	
Contributing Factors		
	Policy/Process Problems	
	Training/Education Issues	
	Hiring Practices	
Facility Information		
	Facility Name	
	Facility Type	
	Facility Ownership	
	Facility Size	
	Type of Neighborhood/Unit	
AP (Alleged Perpetrator) Information		
	AP Age	
	AP Employment Status	
	AP Role	
	AP Gender	
	AP Tenure	

	Previous Medication Security/Practice Incidents with AP?	
	AP status-post investigation	
Victim(s)		
	# of victims	
	Victim status	
	Age of victim	
	Mental status of victim	
	Type of services victim was receiving	
Controlled Substance Information		
	Drug(s) diverted	
	Drug Form	
	Quantity	
Narrative/Observations		
	Facility Safeguards in place	
	AP Comments	
	General Comments/Observations	
	Event Narrative	
	Method of Detection	
	Citations	
	Allegation	
	Event Conclusion	
	Coding Category (Bucket)	
	Vulnerabilities	
	Additional Information	